

#### **15A NCAC 02Q .0525 APPLICATION PROCESSING SCHEDULE**

The Division shall adhere to the following schedule in processing permit applications:

- (1) The Division shall send written acknowledgment of receipt of an application to the applicant within 10 days of receipt of the application.
- (2) The Division shall review all permit applications within 60 days of receipt of the application to determine whether the application is complete or incomplete. A completeness determination shall not be necessary for minor modifications pursuant to 15A NCAC 02Q .0515. The Division shall notify the applicant by letter:
  - (a) stating that the application as submitted is complete and specifying the completeness date;
  - (b) stating that the application is incomplete, requesting additional information necessary to conduct the technical review of the application, and specifying the date by which the requested information is required to be received by the Division; or
  - (c) stating that the application is incomplete and requesting that the applicant rewrite and resubmit the application.

If the Division does not notify the applicant by letter dated within 60 days of receipt of the application that the application is incomplete, the application shall be deemed complete. A completeness determination shall not prevent the Director from requesting additional information at a later date if such information is necessary to properly evaluate the source, its air pollution abatement equipment, or the facility. If the applicant has not provided the requested additional information by the date specified in the letter requesting additional information, the Director shall cease processing the application until additional information is provided. The applicant may request a time extension for submittal of the requested additional information.

- (3) The Division shall complete the technical review of significant modifications received pursuant to 15A NCAC 02Q .0516 in accordance with 40 CFR 70.7(e)(4)(ii).
- (4) The Division shall provide for public participation in accordance with 15A NCAC 02Q .0521. If a public hearing is requested and approved by the Director for a draft permit, it shall be held within 45 days of the Director's decision to hold a public hearing.
- (5) The Director shall complete the review of the record and send the proposed permit to EPA and affected states in accordance with 15A NCAC 02Q .0522.
- (6) Final permit action shall be taken in accordance with 15A NCAC 02Q .0518.

*History Note:* Authority G.S. 143-215.3(a)(1); 143-215.107(a)(10); 143-215.108;  
Eff. February 1, 1995;  
Amended Eff. July 1, 1998;  
Readopted Eff. April 1, 2018;  
Amended Eff. September 1, 2022.